

HARMONY CAPITAL SERVICES LTD.

(CIN: L67120MH1994PLC288180)

Reg. Off: Office No. 8A, 8th Floor, Astral Centre,

470-B, N. M. Joshi Marg, Chinchpokli - West, Mumbai – 400 011.

Tel.: 022 2300 1206, Web Site: www.hcsl.co.in, E-mail: harmonycsl@yahoo.com

BALLOT FORM

(PURSUANT TO SECTION 108 OF THE COMPANIES ACT, 2013 READ WITH COMPANIES (MANAGEMENT AND ADMINISTRATION) RULES, 2014)

- Name and Registered Address : _____
of the sole/ first named Member _____
- Registered folio No./ DP & Client ID: _____
No.* (*applicable to investor
holding shares in dematerialized form) _____

I/We holds _____ number of equity shares, hereby exercise my/our vote(s) in respect of the Resolutions set forth in the Notice convening the Twenty Fifth Annual General Meeting (AGM) of the Company to be held on Monday, September 30, 2019 at 11.00a.m. by sending my/our assent or dissent to the said Resolutions by placing the tick (√) mark at the appropriate box below:

Item no.	Resolution	For	Against
ORDINARY BUSINESS			
1	Adoption of Audited Financial Statement of the Company for the financial year ended 31st March, 2019.		
2	Appointment of Shri Krishna Kumar Jhunjhunwala (DIN: 00335070) who retires by rotation and eligible for re-appointment		
3	rectifies the appointment of M/s. D. Lodha & Associates. (Firm Registration No. 135606W), Chartered Accountants as Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting (AGM) until conclusion of the 29th AGM to be held in the calendar year 2023		

Place :

Date :

(Signature of the Member)

Note : Please read the instructions carefully before exercising your vote.

INSTRUCTIONS FOR BALLOT

1. This Ballot Form is provided for the benefit of Members who do not have access to e-voting facility, to enable them to send their assent or dissent by post.
2. A Member can opt for only one mode of voting i.e. either through e-voting or by Ballot. If a Member casts votes by both modes, then voting done through e-voting shall prevail and Ballot shall be treated as invalid.
3. Mrs.Suman Surekha, Practicing Company Secretary (Membership No. FCS 6842) has been appointed as the Scrutinizer to scrutinize the e-voting and postal ballot process in a fair and transparent manner.
4. Please complete and sign the Ballot Form (no other form or photo copy thereof is permitted) and send it, so as to reach the Scrutinizer at the Registered Office of the Company.
5. The Form should be signed by the Member as per the specimen signature registered with the Company/Depositories. In case of joint holding, the Form should be completed and signed by the first named Member and in his/her absence, by the next named joint holder. Exercise of vote by Ballot is not permitted through proxy.
6. The Institutional shareholders (Members other than Individuals, HUF, NRIs, etc.) are also required to send board resolution/authority letter etc. together with the attested specimen signature(s) of the duly authorized signatory (ies) who are authorized to vote, to the Scrutinizer along with the Ballot Form.
7. Votes should be cast in case of each resolution, either in favor or against by putting the tick (√) mark in the column provided in the Ballot.
8. The voting rights of the Members shall be in proportion to their shares held by them in the paid up equity share capital of the Company as on the cutoff date i.e. September 23, 2019.
9. For detailed instructions on e-voting, please refer to the notes appended to the Annual General Meeting Notice.
10. Duly completed Ballot Form should reach the Scrutinizer not later than September 29, 2019 (5.00 p.m. IST). Ballot Form received after September 29, 2019 will be strictly treated as if the reply from the Members has not been received.
11. A Member may request for a duplicate Ballot Form, if so required. However, duly filled in and signed duplicate Form should reach the Scrutinizer not later than the date and time specified in serial no. 10 above.
12. Unsigned, incomplete, improperly or incorrectly tick marked Ballot Forms will be rejected. A Form will also be rejected if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the Member or as to whether the votes are in favor or against or if the signature cannot be verified.
13. The decision of the Scrutinizer on the validity of the Ballot Form and any other related matter shall be final.
14. The Scrutinizer will collate the votes downloaded from the e-voting system and votes received through post to declare the final result for each of the Resolutions forming part of the Notice of the AGM.
15. The Scrutinizer shall within a period of not exceeding three (3) working days from the conclusion of the e-voting period and from the last date of receipt of Ballot Forms i.e. September 29, 2019 (5.00 p.m. IST), unblock the votes in the presence of at least two witnesses not in employment of the Company and forward her report of the votes cast in favor or against, to the Chairman or to any Director or Officer who may be authorized by the Chairman for this purpose.
16. Members are requested not to send any other paper along with this postal Ballot Form in the enclosed self-addressed envelope (BR Letter) as all such envelopes will be sent to the scrutinizer and any other paper found in such envelope would be destroyed by him. They are also requested not to write anything on the Ballot Form except giving their assent or dissent and putting their signature.
17. The Results shall be declared on or after the Annual General Meeting (AGM). The Results declared along with the Scrutinizer's Report shall be placed on the Company's website www.hcsl.co.in and on the website of NSDL within two (2) days of passing of the resolutions at the AGM of the Company and communicated to the Stock Exchanges where the shares of the Company are listed.
18. Members may address any query to M/s. Suman Sureka and Associates, Company Secretary and Compliance Officer, at the Registered Office of the Company, Tel.: +91-22-2300-1206; Email: harmonycsl@yahoo.com. website: www.hcsl.co.in

BUSINESS REPLY LETTER

**To,
The Scrutinizer,
Suman Sureka & Co, Company Secretaries,
Harmony Capital Services Limited
Reg. Off. Office No. 8A, 8th Floor, Astral Centre,
470/B, N. M. Joshi Marg, Chinchpokli-West,
Mumbai – 400 011**

